

April 17th, 2025; Meeting of the Board and Executive Committee of the Crystal Lake and Community Association, 7:00 p.m. Zoom format

**Present:**

John Fernandes, President  
Chris Brickman, Vice-President  
Carol Ing, Treasurer  
Linda Mielewczyk, Membership Co-ordinator  
Sharon Brickman, Secretary

**Absent:**

Rainey Weidauer, Board Member  
John Hubbard, Past President/Board member

John Fernandes called the meeting to order

**Minutes:**

-Minutes from the March 20, 2025 Executive meeting were adopted (moved by John F. and seconded by Linda, all in favour, passed) and will be sent to Jim R. for posting on the CLCA website

**Events:**

- Given the recent ice storm, it was decided that the luncheon following the AGM business meeting would highlight Community Appreciation regarding the storm clean-up efforts, including photo sharing and cake
- The Events Committee will prepare the flyer related to this event
- It was agreed that the budget may have to increase slightly due to possibility of increased attendance
- Linda requires details of all 2025 events in order to send an e-mail to the broad distribution – Carol will request details from the Events Committee, including flyers
- Carol will communicate with the Events Committee to get draft flyers content

**Newsletter:**

- Chris is awaiting flyers for all 2025 events to include in the Newsletter
- Chris is working on a draft newsletter; water testing, activity sign-ups, AGM format, President message (Ice storm focus), Severe weather tips

**AGM:**

- see above under Events – related to luncheon following formal AGM portion
- Linda is going to send last years slide deck to everyone for review of their appropriate sections
- the content of the slide related to “Actions of the Executive” will be sent to Members in advance (Mid-May), ie; routine business related to the administration of the CLCA, donations, umbrella group memberships, updated Articles and Constitution as per ONCA (approved at 2023 AGM), annual events, buoy installation updates and maintenance
- the financial information will be sent to Members only in advance (mid-May)
- request for photos in advance of AGM – to be sent to Chris

**Budget/Financials:**

- The 2023 and 2024 income taxes have been filed
- no concerns were raised with the financial summary that Carol forwarded in advance of the meeting

**Membership:**

- there is currently 202 prepaid members

**Sponsorship Promotions:**

- awaiting follow-up from FOCA to determine how many members took advantage of the FOCA subscription and event offer

**Corporate Constitution update (ONCA):**

- Articles and Constitution have been filed and registered Service Ontario
- Chris will review the on-line account to ensure that the Ontario Corporate Annual return have been filed (not tax returns, it is like an annual declaration of Corporate status)

**Water Quality, testing, etc:**

- The status of the Lake Steward position will be determined shortly

Next meeting – May 13th, 2025 – 7:00 zoom form, include Events team. Focus = AGM

**On-going Items - provide updates as needed;**

**AGM:** speaker ideas; Cottage Life contributors, water quality expert

**Advertising:** no update

**Welcome sign repairs:** no update

**Emergency equipment/training:** no update

**Newsletter:** no update

**Lake Health/Environment/Water Levels:** no update

**Buoys: no update**

-Chris will complete the map and distribute it as soon as she is able

**Executive/Board:**

-communication within the Board and Executive Committee; this topic will be brought to a future meeting

**Policies:**

-Chris and Carol have developed an accounting and travel policy which Chris that has been shared with the Exec./Board– we will move this forward to a fall meeting

**Library Box:**

-consider south shore location in future (ie; store, boat launch)

**Welcome to Crystal Lake Brochure:**

-the original document that Sarah created is now in dropbox

-Linda is going to review this for required updates and get input for revision