

Crystal Lake Community Association Executive Committee and Board of Directors Code of Conduct

The Crystal Lake Community Association (CLCA) is an incorporated, not for profit organization that works hard to represent the interests of all waterfront and area property owners. The CLCA is guided by a constitution as well as financial policies and procedures. The CLCA is made up of a Board of Directors and an Executive Committee.

This Code of Conduct is intended to support a positive and collaborative working environment and each member of the Executive Committee and Board of Directors shall comply with the Code of Conduct.

The Executive Committee and Board of Directors shall:

1. Fulfill their role to the best of their ability in an efficient and competent way.
2. Work for the common good of all CLCA members and not for any private or personal interest.
3. Conduct themselves honestly, responsibly and with integrity, treating others with fairness, equality, dignity and respect.
4. Declare any potential conflicts of interest and not use their position to influence decisions in which they have a material, personal, financial or political interest or advantage.
5. Make every effort to attend meetings regularly, shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings.
6. Respect and protect confidential information exchanged at all meetings. They shall neither disclose confidential information without proper authorization, nor use such information to advance personal, financial or other private interests.
7. Support a positive and collaborative environment for all Executive Committee and Board of Director members.
8. Communicate openly and thoughtfully and be considerate of varying views, opinions, levels of experience, and backgrounds.
9. Be advocates of the CLCA while out in the community.